

Almond 20th Century Club Library Board meeting April 29, 2021

Members present: Eric and Val Ewald, Julie Phillips, Elva Owlett, Liz Sherwood, and Mary Jo Murray, Susan Steere.

Elva called the meeting to order at 6:39PM.

Small adjustment to a name that needed to be omitted from the minutes taken at the last meeting.

Eric moved to accept the minutes from the previous meeting. Julie second. Passed.

Director's report

No word from Lenny about Air conditioner service. Main plumbing and heating was contacted, did not follow through on the proposal. Isaac's heating and plumbing will be coming to look and give a proposal April 30th.

Pandemic operations plan is being approved. Eric moved to approve the plan, and we are delegating Mary Jo the authority to put it in action. Liz second. Passed.

Free Direct access plan is being approved. Eric moved to approve the plan, and we are delegating Mary Jo the authority to put the plan into action.

Eric moved. Liz second. Passed.

Our Library is only required to be open 12 hours per week, the hours we currently have, exceed that requirement.

No word on the bookshelves yet. Eric will ask an Amish acquaintance if he will be able to make shelves. The original builder has not returned phone calls. Mary Jo will send a letter informing him that the Library is under a deadline associated with the grant for the children's room.

Construction is wrapping up. Ramp is in progress.

Eric moved to accept the directors report. Julie second. Passed.

Bookkeeper's report

LLSA - Local Library State Aid, we received the final 10%.

Approval of IRS gift acknowledgement and receipt form for donations received that are \$300.00 or more.

Eric moved that we use the tax exempt receipt form for donations \$300.00 or more. Liz second. Passed.

Eric moved to accept the 990 form. Julie second. Passed.

Linda will speak with her pastor who works in a financial dept. at one of the colleges in Alfred who may have a suggestion for a replacement for Val.
Darlene Sherwood has agreed to audit the library's financial records.
Eric moved to accept the Bookkeeper's report. Liz second. Passed.

Julie has been offered cardboard cut outs. Julie will arrange to get them to the library.

Spring Stearns chicken BBQ? Weekend before Memorial Day, May 22nd.
Contact radio station that has free advertising for non profits. Eric will contact Stearns for current prices.
Eric moved to hold a spring chicken BBQ. Julie second. Passed.

Elva contacted Jo, she has agreed to return keys, The keys were dropped in the book drop.

Club report

The Club has been asked to provide cookies for Gene Staiger's funeral Saturday.
Club May dinner has not had a date set.
Potential vote on new constitution in June?
Eric moved to accept the Club report. Liz second. passed.

Outside vendors wanting to use the library, the vendor must have their own insurance to be in the library.
Classes to be held in the library must produce a donation to benefit the library.
Liz moved to adjourn the regular meeting. Eric second. passed.
Next meeting May 27, 2021 at 6:30PM.