

Almond Twentieth Century Club Library Board Meeting Minutes – June 30, 2022

In attendance: Elva Owlett – Library Board President, Connor Dirlam – Library Assistant, Linda Staiger - Library Board Trustee, Julie Phillips - Library Board Trustee, Rhiley Langworthy - Bookkeeper, Susan Steere - Library Club Representative, Mary Jo Murray - Board member candidate, Valerie Ewald - Board member candidate

Absent: Eric Ewald - Library Board Vice-President

Meeting called to order at 6:41 p.m.

May meeting minutes read and approved - Julie motioned, Linda seconded.

Linda requested that Valerie resume taking meeting minutes as she is having computer issues..

Club news

- A thinking of you card for Hazel Bracken was passed around for all to sign.
- Susan noted that the flowers out in front of the library look wonderful.
- Pancake Breakfast - Earnings were decent for a first attempt (\$165.50). The next pancake breakfast will be held Saturday, July 23rd. Susan will make blueberry syrup again. It was noted that the pancakes could have been warmer, which we will try to correct next time. We will also offer 2 pancakes, 1 scoop of eggs and 2 sausages as 3 pancakes seemed to be too much for most people. Elva has a recipe for a possible gluten-free option. We would just need to make it clear that there may be a possibility of cross-contamination for those who are extremely allergic.
- There will be no quilt this year but it would be beneficial if we could come up with an idea of something large to raffle off such as a basket full of local gift certificates (groceries, gas, restaurants). Susan will update the fundraising letter so that those who end up soliciting donations can provide copies to donors.

Director's report - see attached document

- Stats are similar to April.
- Time has been spent prepping for summer reading program. Connor has also been working very hard at creating decorations to make the library more inviting.
- Summer Reading is off to a bit of a slow start but there is hope that more children will attend as summer progresses.
- Kitchen grant is set to be closed. Elva has signed off on final paperwork - closure of grant is approximately 6 weeks out.
- Computer grant - Mary Jo has agreed to help us work through the processes of this grant. STLS is having a meeting that will explain what we need to do next. Computers will be purchased through STLS, the tv purchase will be up to us to make on our own.
- We have two volunteers that are learning the library processes but are struggling a bit. Suggestions were given that may help with the training process.

- We have received complaints regarding a patron who has a habit of talking to young girls, which makes them very uncomfortable. Ideas were discussed as to how to handle/redirect the behavior. It was suggested that having complaints submitted in written form would be useful in building a case should the patron need to be asked to leave.
- Complaints were received regarding a Pride flag displayed in the library. It was removed upon receiving the complaints. A lively discussion ensued as to how to handle decorating (and any subsequent complaints). It was suggested that we create a policy or guidelines so that the library can be decorated in such a way that maintains political neutrality yet is supportive and inclusive to all groups.
- Front porch ceiling needs cleaning. Kier Dirlam has expressed an interest in doing this.
- The sign out front is in need of repair/refresh as the paint is fading and a post is rotting. We will ask Eric if he might be willing to help with this.
- There is a graduation party scheduled for July 16th. Linda will be here as library representative for the after hours portion. Elva will relieve her when she can.
- Packets of resumes for the Director's position were handed out for review/interview scheduling. Right now, the job is posted on Indeed. Mary Jo will ask STLS to post on their site.
- The Law Library in Bath is donating a set of layman's terms books to the Library.

Director's report was accepted - Linda motioned, Julie seconded.

Bookkeeper's Report - see attached document

- The June Pancake Breakfast earned \$165.50. All ingredients were donated.
- Alternatives to Heartland Payroll are being explored due to website availability issues. Fox Financial was researched and deemed too expensive. Rhiley will obtain a current list of fees charged by Heartland.

Bookkeeper's report accepted - Linda motioned, Julie seconded.

Old Business:

- Murder Mystery update- Will be held October 21st at 7p.m. Belinda is still interested in coordinating characters/costumes. Linda will handle liquor permit and wine/beer donations. Help will be needed with food.

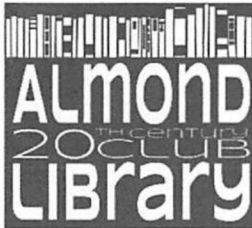
New Business:

- Julie proposed holding a Norwex fundraiser. She will donate 25% of the proceeds as well as the host rewards to the Library. The party will begin online on July 22nd and run for about a week. In-person demonstration will be held on July 30th. Linda motioned that we participate in this fundraising opportunity, Elva seconded - motion passed. (Julie abstained from voting)
- No public comment

Next Board meeting will be held July 28, 2022.

Meeting Adjourned 9:43 p.m..

Linda motioned, Julie seconded.



Almond Library May Director's Report

Thursday June 30, 2022

Stats	April 2022	May 2022	Percent Change
Door Count	253	237	-6%
Computer Use	25	19	-24%
Program Attendance	52	40	-23%
Circulation	434	466	7%
Registrations	4	6	50%
Items Added	37	82	122%
Holds Filled	128	118	-8%
Holds Received	176	212	20%
Monthly Website Visits	141	141	0%
Digital Stat's OverDrive (ebooks, audiobook, video checkouts, magazines)	63	40	-37%

Since the start of May we have been diligently working on Summer Reading Program prep including making various ocean and pirate themed decorations, creating book displays of marine life picture books, planning out program activities, and displaying the water themed prizes to try attracting interest in our program. We sorted through a large number of donations and added them to our collection and added the ones we already had to the book sale. I have personally worked very hard to create nice decorations to make our library appear more inviting; including arranging the vases of faux flowers, displaying examples of our children's coloring sheets with other fun craft ideas, as well as repurposing a discarded damaged book into something that will hopefully turn out very cool.