

**Almond 20<sup>th</sup> Century Club Library.....December 19,2024**  
**Board of Trustees Meeting Minutes**

The meeting was called to order by President Elva Owlett at 6:24 pm.

The minutes of the November meeting were read and accepted—  
Lee moved and Linda seconded

**CONNOR**

1. Discarding of books...not signed out since 2008
2. Policy of phone use by patrons...check for clause under the Patron Policy. How to word it? Connor will write one for the next meeting. Consider having librarians put in the numbers on the students' phones. What is the stls policy?
3. Window Lock update: they have been ordered and will be installed.

**BEC**

1. Book Club is going well with more attending.
2. Library birthday coming up...pick up upcakes
3. "Under the Lintel", one man play will be pushed to after the holiday..Free Admission.
4. Elevator...battery is in thanks to Lee. Need to wait for Inspection so the elevator is not in use to public. Bec is looking for an inspector
5. Lock Box...it has been ordered. Locksmith is not finished yet.
6. Shades
  - a. One has arrived, price is a bit higher.
  - b. Try one out..
7. Library Assistant/Cleaner description..
  - a. add clarification of the hours
  - b. add flexible hours

- c. lit the library hours
- d. must have basic computer skills.
  - i. Motion to accept..Linda S. , Second..Lee

## **BOOKKEEPER**

1. Discussion regarding present contract
2. Discussion re: 'selling pies'. Etc.---instead of price, say Suggested Donation.
3. 2025 BUDGET
  - a. Tax money arrived. Remainder comes in June.
  - b. Put 10% off the top into the Building Fund
  - c. Motion to accept budget as amended...Linda, Second-Elva
4. Stove doesn't light...call National Fuel for aid.
5. Discussion about going over the Tax Cap
  - a. Discussion about community concern with library tax.
    - i. Need to talk to Brian about this particular situation.
    - ii. Allie will fill out the Tax Cap forms
    - iii. Discussion-asking for 4%..not over tax cap. Alfred Box of Books is asking 13% increase
6. End of Year Report
7. Library needs to send out a report to the community in March...similar to what we did the first year we asked for a raise.
8. Teamwork with Alfred...
9. Motion to go over the tax cap to 5% by Lee. Second..Linda.  
Passed

Discussion about the Lights upstairs. NYSEG may have a free program. Library needs 10 lights....Southern Tier Lighting.  
Motion to accept report...Linda. Second..Elva. Passed.

## **FRIENDS**

- 1. STLS online conference...**
  - a. Note from “Gather and Grow”...Friends are involved in fundraising as Volunteers.**
  - b. Get a copy of the Friends Policy**
  - c. Brian will attend the January meeting...guide us regarding Friends policies. Are they required to get a 501 C3 separate from library.**

## **OLD BUSINESS**

**Discussion about students mowing lawn**

**New Trustees...Letter of Intent to library. Invite to January meeting.  
4-11 seats**

**Vote: Vice President. Motion to nominate Linda by Elva , Second-Lee.  
Passed.**

**Motion to Adjourn by Lee, Second—Linda**

**Next meeting will be January 30,2025**