

8/29/19: Almond Library Board of Trustees Meeting

Present: Elva Owlett, Pres., Eric Ewald, VP, Val Ewald, Bookkeeper, Susan Steere, Jo Stanton, Liz Sherwood, Linda Staiger.....Julie Phillips, absent.

Elva called the meeting to order after Jo's Baby Shower at 7:10.

Discussion of construction update.

Minutes from July....lost from computer. Will be typed from Elva's notes and emailed asap. Tabled til the next meeting. It was agreed to postpone minutes to September.

Bookkeeper Report:

1. Insurance Policy. Keep same for this time...the cost to upgrade it would take the monies we have saved for building fund.
2. Report: BBQ sales. \$594.48 is in our funds...with the help of a \$450 grant.
 - a. \$9.80 'donation' from Stearn's
 - b. Decided to continue the BBQ each year.
3. Other donations: Building- \$473, Dues- 20, Otis Eastern- \$200
4. Summary of Building Needs List...done.
5. Motion; Eric to accept, pay bills. Linda , second. Passed.

Director Report

1. Update on Grant work: Brian will come next week to help work on the next grant for building.
2. Float for Parade: Jo got costumes through STLS
3. Yard Sale: Can Liz come in an hour early in order to set up the sale—Eric moved to give Liz the hour. Linda Second. Passed.
4. Numbers way up. 40% increase in door count. Summer Reading Program successful..25 people participating each Wednesday. 43 signed up. 601 books read by our Kids. 100 books read per week.
5. Baby update: still there; coming sometime. Make sure Liz is ready to take over for Jo's leave. Liz needs to see Job Description so she can be ready. Jo has done nearly everything to set up for her leave.
6. Liz: Lucy Lee as offered to help when available...for fee. Chris Carter will help as a volunteer--- 607-590-7239.
7. First Day of School: Root Beer Float Social—September 4 at4.
8. Family Movie Night: 3rd Friday of the month. Popcorn machine will be donated to library.
9. Issue of parents leaving children in library as 'daycare'. Parents called library to ask if librarian could come to Wellsville to pick them up....kids had no place to go.
 - a. Policy: If child is still in library at closing time with no sign of parents coming for them, librarian is to call the police. Add a secondary contact name, number. Eric, moved, Linda seconded. Passed.

Next meeting is September 10 at 7 p.m. Mary Fairchild will teach a card game.

1. Mary and Susan discussed the programming for the year.
 - a. Confucious program; Craig Braack; perhaps a travelogue. Speaker in Healthcare...Chris Romanchock.
 - b. Updated list of Club members with phones sent via email.
2. Community Days: Susan has the convertible. Need volunteer for Cat in the Hat.
 - a. Kathy Costello...cook sausage. Need workers. Use the smaller tent. Space set for sausage stand and one for quilt tickets.
3. Art Auction possibility: Held at Cohen House in Alfred for Almond Library during Allegany Artisans weekend.
4. Linda motioned to accept report. Eric, second. Passed.

Five Year Plan

1. Eric plans to work in some of that plan in the construction coming up.
 - a. Jo: scan it and email. Discuss at September meeting. Make a plan to work on it in a separate meeting.
2. Eric suggests a new kitchen system as part of the plan.

Mystery Theater

1. February.
2. Linda...select a play
- 3. PR, etc. can be started early.**
4. Auction more wine; centerpieces, etc.
5. Check into legality for auctioning wine.
6. Give tickets for one free glass, pay for more.
7. Auction off Cuba Cheese to go with wine, chocolate. Painted wine glasses.

New Business

1. Motion of give the one time PTO to Jo was passed via email. It is placed into the minutes.
2. Liz is now teaching in her day care, no longer the aide so her responsibilities have increased.
 - a. Library will notify when hours change.

Eric motioned we adjourn to Executive Session. Linda, second. Passed.