

Nov. 19,2020 : Almond 20th Century Club Board Agenda

Present: Elva Owlett, Eric and Val Ewald, Liz Sherwood, Susan Steere, Lyndsie Guy, Linda Staiger

President Elva Owlett called the meeting to order at 6:36

Swearing in of Elizabeth Sherwood to the Board of Trustees: Welcome Liz!!!

Minutes from the October meeting Eric moved to accept, Liz second. Passed

Thanks to Lyndsie Guy for stepping in to help us during our Director search.

DIRECTOR'S REPORT

1. Interim Director Proposal: we are the first library STLS is sending out Librarians to help

Goals

Consultant contact info given.

2. STLS Library Staff COVID Exposures document
 - a. Discussion of Yellow and Orange...mostly the same as where we are now.
 - b. Complete document following the governor's directions
3. Pandemic Preparedness Plan must be in place in 2021
 - a. Dec. 3 at 1 pm: virtual conference will take place...to help us put one together
4. Eric moved to accept report, Liz second. Passed.

BOOKKEEPER'S REPORT

1. Refund received: National Fuel Resources \$25.44
2. Donations: \$500 in memory of Kellogg Family. Plus \$110.
3. Tax Cap Report has been filed...11/15/20
4. Eric moved we pay bills, Linda..second. Passed.
5. Eric moved accept report, Liz second. Passed.

NEW BUSINESS

Memorial Plaques have been found in closet...Eric would like to hang them in the foyer.

Eric will bring this up at the next meeting

Fire extinguisher appears to be out of date: although we have put the library on a rotation.

CLUB REPORT

1. Election Day Details:
 - a. \$105 donated for the meat. Made three pots, had only a pint left. Some sandwich fixings were left plus pies.
 - b. Summary Report given
 - c. Several volunteers participated this year.
 - d. Quilt: \$1897.93
5. Irregular meetings, Susan did attend Senior Citizens luncheon and gave a brief report about library.
6. Cleaning Bee..needed to clear out downstairs, in particular.
 - a. January sometime. Ask Jan to make calls for help for cleaning.
7. Vendor Fund Raising:
 - a. Community Center was opened to Library to use for Black Friday, Small Bus. Sat.
 - i. Some fire fighters will help Elva and Liz...will split days with each other.
8. Survey regarding combining the Club and the Board.
 - a. Discussion re: taking pressure off members. Also allows Board to vote on budget without waiting for a club meeting to vote.
9. Eric mentioned what projects are coming up. _____
10. Vote at next meeting? Club members should vote as a club and Trustees vote on their own.
 - a. Set up a Zoom meeting for sole purpose of voting on combining club and trustees
 - b. Eric will provide a written statement for Club members

NEW BUSINESS

1. Board Mtg:... December 17, 2020

Club Report Cont. Eric moved to accept report, Liz second. Passed.

OLD BUSINESS

1. Construction Updates:
 - a. Making the steel frames elsewhere
2. Work on update of search letter by Lyndsie.
 - a. Lyndsie is also Consultant for helping us in our Search.
 - b. Recommendation: start Director at 25 hours per week.
 - i. Hire part time Clerk..for 8 hours per week.
 - ii. One option: programs, programs supplies...\$2,000-move some funds to payroll
 - iii. Library needs \$34,000 in payroll in order to hire a better quality candidate plus a clerk.
 - iv. Look for temporary places to move money towards payroll.
 - v. The list of Specific tasks should be included to encourage people to
 - vi. Start at \$16/hour, after 3 month probationary period, move up to \$16.50.
 - vii. Lyndsie will update the letter to include note about dealing with children.

- viii. New application has arrived. Do not respond to any of them until the deadline.
- ix. Look at Article in Cuba Patriot, ads in Hornell, the Sun, STLS website, Dept. of Labor
- x. Eric moved we accept the Director search letter with the changes made. Linda Second. Passed.
- c. Eric moved that we move \$34,000 to payroll, leaving the Building Fund at \$20,413. Rest of budget remains the same. Elva called Julie to get her vote
- d. Julie moved to accept the budget, Second Liz. Passed.
- 3. New Bookcases—Eric moved that they will be a Memorial to Marge Bernreuther. Liz second. Passed.

NEW BUSINESS

- 1. New possible grant searches:
 - a. Communities Facilities Grant (HUD)
 - b. Emergency Facility (call Allegany—Jeff Luckey)
 - c. Lime Energy Services (lighting). Alfred Station brought this up as a way to save funds on better lighting.

Eric moved we move to Executive Session, Liz second. Passed.

Regular Session. Next meeting is December 17.

Dakota has offered to shovel.

Eric moved to adjourn. Liz second . Passed.

