

24/ 9/ 2020: Board of Trustees Meeting for Almond Library

Call to order at 6:35 by president Elva Owlett

Minutes from last meeting read and accepted. Moved by Eric Seconded by Julie

DIRECTOR'S REPORT

1. Policy binders have been made
2. Bookshelves made by Watson...
3. Grant for STEM Kits...\$800 received 9/24/20
4. Discussion re: Fine Free Library...should we go this route. Uncertain if our dvds, etc would ever come back to us, etc. Perhaps have a Fine Free week or month. Jo-- During Covid...fine free discharge.
 - a. Eric moved we keep our Fine policy intact. Julie second. Passed.
Annual Meeting: October.... Friday at 10 am. Jo will watch the meeting...video..
5. Election Day Basket: several or one large. Who gets donations? Eric moved we do one basket. Linda seconded. Passed.
6. Eric moved to accept report, Julie second. Passed.

BOOKKEEPER'S REPORT

1. Donations: \$7.77---Amazon. Family Gulascy : \$100
2. Power of Attorney. Discussion. Name of preparer is legally authorized to discuss any problems with IRS, etc.
 - a. We must get copies of any notices
 - b. There was an issue in January, 2020...if it is their problem, we do not pay.
 - c. The form will come via email to Val and she will forward it to Elva because she is the one to sign it.
 - d. Julie moved to involve the Heartland company in the EZ Rep form as checked for the Library. Eric seconded. Passed.
2. New Payroll issues due to Covid. Social Security deferral. Eric moved we oppose the Opt Out for SS. Julie seconded. Passed.
3. NYS Paid Sick Leave Law
 - a. PTO we have may already cover things which are required. We need to check out policy before September 30,2020.
4. \$60,226.66 paid to contractor as down payment on project
5. Eric moved to pay the bills, Julie seconded. Passed
6. Eric moved to accept the report, Julie seconded. Passed

CLUB REPORT

1. Stearns Fundraiser report

- a. Susan left the monies in the Money Box in the library. \$293 profit from chicken.
 - i. Quilt raffle funds—not kept in a second box.
 - ii. Next Stearns event....order 15 meals extra.
 - iii. Stearns twice a year? Spring and Fall
 - b. Teresa Johnson should be sent a Thank You card because she has sold so many tickets for the quilt raffle and is not even a member.
 - c. Election Day Luncheon: Take out only.
2. Eric moved to accept report. Linda seconded. Passed.

OLD BUSINESS

- 1. Construction Up date
 - a. Will be done before 'hardcore winter'.
 - b. Like in, Like out.
- 2. Next project after the kitchen should include a generator.

NEW BUSINESS

- 1. New budget preparation and Tax Cap—of 1.7%
 - a. Minimum wage goes up to \$12.50 in December.
 - i. Effects the contribution to Social Security, Compensation, etc.
 - b. Keep an increase just below the tax cap rather than going to the top.
 - c. We could raise our request at 1.65%...We would get \$1393 with this raise.
 - i. We must ask for an increase. Eric moved we ask increase. Julie seconded. Passed.
 - d. Last year's total was \$84,363
 - e. NYS is holding back on grants retroactively...basically 'stealing money'.
 - f. Budget needs to be presented to the Club in November
- 2. Consider consolidating the Club and the Board since Club membership is so small.
 - a. Neither one has a full complement of officers.
 - b. Brian Hildreth can help us work this out. Eric will start the conversation going.
 - c. The club has the option of giving the library to whoever they wish so why not give it to the Board. If they give it to the Board it remains tax exempt.
- 3. Next meeting: October 29,2020
- 4. Linda moved to adjourn to Executive Session. Eric seconded. Passed.