

# Almond 20<sup>th</sup> Century Club Library Board of Trustees Meeting

October 30, 2025 6:30 PM

Members present: Elva Owlett, President; Lee Berry, Financial Officer; MaryKay Dwyer, Trustee; Bec Cronk, Director of Programming

Meeting called to order at 6:42

Minutes from the September meeting were read over. In the Draft Minutes it was noticed that Mrs. Schierer was listed as a substitute for Philip Schierer. As people cannot substitute for an elected trustee, she should have been listed as a public visitor. Also, Connor noticed that the first bullet point on their report should have read ( They will be working on the website with lots of updates related to the collection, including featured materials and the library of things; now is including a tab for programming.

Lee made a motion to send back the minutes for the two slight revisions. MaryKay seconded the motion. The motion passed.

## **Directors Reports:**

Connor's report had to be tabled until the November meeting due to illness.

### Bec's Report:

- Gather and Grow*, on line training, will be held on Friday, December 5, 2025. Those interested must sign up on line. Bec will send out the link from STLS.
- Bec received a large amount of Halloween Costumes for the joint give -a-way with Alfred Box of Books. She will store the left over costumes for next year.
- There will be an online meeting with Amazon and STLS regarding business accounts on November 17, 2025 at 10 AM.
- Policies need to be updated as soon as possible. We need to review the policies that Bec has taken from the Director's handbook, both internal and external, and sent out to us before each meeting. We will then discuss them and approve or disapprove and change if needed. The goal is to get to all of them done in 2026. The process will start in January.
- Bec had sent out an STLS Social Media Policy for us to read as we had had some public discussions on our social media that were questionable. We reviewed the policy and did not make any changes.

A motion was made by Lee and seconded by Mary Kay to accept the STLS Social Media Policy. Motion passed.

- Connor and Bec met with our bookkeeper, Lori regarding the pre planning of the annual Library budget. There will be a budget committee meeting on November 18, 2025 to finalize the budget for the board to vote on at the November 20th meeting.

A motion was made by Mary Kay and seconded by Lee to accept Bec's report. The motion carried.

**Financial Report:**

- Lee reported that we are on track and not over budget. He put \$ 21,000 back in a new CD as it wasn't needed at this time.
- He also reuped the CD's that had come due.

MaryKay made the motion to accept Lee's report and Elva seconded it. Motion carried

**Old Business:**

- We will table any further discussion on the septic system until Spring. There are no problems at this time.
- The annual soup and pie luncheon is on track for Election Day. Soup will be prepped on Sunday afternoon and Monday, and cooked on Tuesday morning.
  - Mary and Elva will put baskets together on Saturday for the annual basket auction.

**New Business:**

- Lee said how impressed he was with how much the Library has grown and developed in the past two years. Issues were not merely discussed but acted on, and moved forward.
- Mary Kay said how wonderful the Programming was for both the children's activities and the adults in the community.
- There was no other new business to discuss at this time.

A motion was made by Lee and seconded by MaryKay to adjourn the meeting. Motion carried.

**Next meeting will be November 20, 2025**